

Dear Philomath Classic Car Show Vendor:

Thank you for your interest in being a Vendor at the 27th Annual Philomath Classic Car Show. Please take a minute to read the following. The Car Show has become a major event in Philomath and like all successful events logistics and safety must become a priority. To avoid duplication of “like” food vendors, please contact the committee at philomathcarshow@gmail.com prior to submitting your application. Acceptance will be handled on a first come – first served basis.

The **application forms** include this page and the next two pages. They must be completed and returned, with payment, by the deadline date to: Philomath Classic Car Show, PO Box 884, Philomath, OR 97370.

SET-UP: Vendors may set up on the evening of Friday, July 12, 2024 or on Saturday, July 8, 2023 by 8:00 am. Booth set-up must be completed by 9:00 am.

VEHICLES that are not a part of your approved display are to be removed from the park by 8:00 am. Vehicles that are part of your display must remain in the park until 2:00 pm on event day.

TEARDOWN will begin after 2:00 pm on event day.

Most of you already know and follow these deadlines and restrictions. For new Vendors, please be considerate of others and realize that we must enforce these rules so everyone can have a successful show.

Thank You on behalf of the Philomath Classic Car Show Committee for your participation. If you have any questions, please call 541-740-5260 or email philomathcarshow@gmail.com.

VENDOR TERMS AND CONDITIONS

The following terms and conditions define the agreement between you as a VENDOR and the Philomath Classic Car Show. Participating in the Philomath Classic Car Show is contingent upon agreeing to, as well as adhering to these rules.

1. **LAWS, RULES, AND REGULATIONS:** All laws, ordinances, and regulations pertaining to health and public safety shall be strictly obeyed. Food Vendors agrees to obtain any and all licenses and permits required to operate. Benton County Health Department, Environmental Health Division, 530 NW 27th Street, PO Box 579, Corvallis, OR 97339-0579 Phone: (541) 766-6841
2. **INSURANCE:** Each Food Vendor must provide at the time of application a CERTIFICATE OF INSURANCE naming the Philomath Classic Car Show as additionally insured. Philomath Classic Car Show, PO Box 884, Philomath, OR 97370
3. **BOOTH STAFFING:** Vendor agrees that the booth under contract will be open and adequately staffed on the day of the event from 9:00 am to 2:00 pm (food booths are strongly encouraged to be open from 8:00 am until 2:00 pm. Teardown will not commence until after 2:00. In the event that a Vendor has not arrived and set up by 9:00 am, the Vendor will be considered a No-Show, and the Philomath Classic Car Show will retain the Vendor fee.
4. **BOOTH CONTENT:** All booth contents shall be listed by Vendor and the list submitted for approval by the Philomath Classic Car Show Committee. The committee shall review the content and character of all exhibits and reserves the right to prohibit or expel any merchandise or Vendors found to be inappropriate.
5. **SPACE RENTAL:** Space is allocated to serve the needs of each Vendor. The Car Show committee will designate a space or booth area in conformity with the overall plan for the show. The committee reserves the right to relocate a Vendor due to unforeseen changes in the show plan.
6. **SECURITY:** The Philomath Classic Car Show shall not be liable for theft or breakage. Vendor agrees to not hold the Philomath Classic Car Show responsible for loss, theft, fire, destruction, or damage in any manner to Vendor's property. Vendor further agrees to indemnify, defend, and hold the Philomath Classic Car Show harmless from damage due to any injury to person or property caused by negligence of Vendor or Vendor's employee.
7. **BOOTH SPACE SHARING:** Subletting or donation of space partially or in its entirety is not allowed without specific consent from the Philomath Classic Car Show Committee.
8. **CANCELLATION:** Cancellation by Vendor must be received in writing by June 30, 2024. No refunds will be made if cancellation is received after this date.
9. **RELEASE AND HOLD HARMLESS:** This request to reserve and use Vendor space constitutes an express contractual agreement between myself as Vendor and the Philomath Classic Car Show and it is understood and agreed that by signing this agreement I fully and finally release and hold harmless the Philomath Classic Car Show and its representatives from any and all liability for all claims of every nature and kind whatsoever, including death, personal injury, loss, theft, or damage to personal property, whether or not caused by the Philomath Classic Car Show negligence or the negligence of its representatives.
10. The Philomath Classic Car Show reserves the right to decline acceptance of any application for any reason. Vendor will be notified in writing of acceptance or given a reason for non-acceptance within 7 days after receiving application.

**VENDOR APPLICATION
PHILOMATH CLASSIC CAR SHOW
Saturday, JULY 13, 2024
PHILOMATH CITY PARK**

Business Name: _____

Primary Contact Name

Mailing Address:

City

State

Zip

Contact Phone Number: _____

E-Mail Address _____

Type of Display: ___ Food ___ Non-Food ___ Combination

Booth/Display Description:

1. List all items for sale:

2. Describe the Layout of your Space: (Approx. square feet, vehicles, tents, carts, etc.)

Do you need 110-volt power? ___ Yes ___ No

Do you need water? ___ Yes ___ No

I certify that I have read and agree to the Rules on Page 1 of 3, the Terms and Conditions on Page 2 of 3, and that the statements on Page 3 of 3 are true to the best of my knowledge.

Signature of Person Responsible and Date: _____ / ____ / _____

Check list for submitting this Application:

1. Print, complete, sign, and date the two pages of this contract.
2. Attach copies of Health Dept. permits (Food Vendors only).
3. Attach a Certificate of Insurance.
4. Fees and application due by May 31 - Include \$25.00 for Non-Food Vendor or \$50.00 for Food Vendor.

Mail to:

Philomath Classic Car Show
PO Box 884
Philomath, OR 97370